



November 13, 2023 ♦ 7:00 p.m.
Wattsburg Area Elementary Center

AGENDA

I. Call to Order – Mr. Jeremy Bloeser, Board President

A. Pledge

B. Roll Call:

- | | | |
|---|---|---|
| <input type="checkbox"/> Mrs. Britni Burlingham | <input type="checkbox"/> Mrs. Nicole Lee | <input type="checkbox"/> Mrs. Tara Pound |
| <input type="checkbox"/> Mrs. Amanda Farrell | <input type="checkbox"/> Mr. Shawn Matson | <input type="checkbox"/> Dr. Andy Pushchak |
| <input type="checkbox"/> Mrs. Lea Hetherington | <input type="checkbox"/> Mr. Stephen Morvay | <input type="checkbox"/> Mr. Jeremy Bloeser |

II. School Reports

III. Guest and Citizen Comments

- A. All Guests/Citizens will be recognized and directed by the Board President. The portion of the meeting during which participation of the public is invited shall be a maximum time limit of thirty (30) minutes.
- B. Guests/Citizens that have requested to be on the agenda are limited to 5 minutes.
- C. Guests/Citizens not on the agenda are limited to 3 minutes. Please sign in and provide your name and address.

IV. Superintendent’s Report – Dr. Ken Berlin

V. Business Administrator’s Report – Mrs. Vicki Bendig

A. Treasurer’s Reports

[General Fund](#): \$14,594,690.35

[Capital Projects](#): \$376,346.23

[Cafeteria](#): \$583,667.37

B. Bills

[Exhibit A1](#) Checks Already Written: \$203,683.79

[Exhibit B1](#) Cafeteria Checks Already Written: \$283

[Exhibit D](#) SHS Activity Fund Report: \$63,367.98

VI. Legal Advisement – Mr. Jeremy Bloeser

LA – 1 (I) Exoneration of Delinquent Property Taxes

- To approve the recommendation from the [Erie County Tax Claim Bureau](#) for the removal of taxes for the tax years noted and all future years for Parcel numbers: 44-015-037.1-002.65; 44-015-0037.1-002.64; 44-003-008.01-001.11; 44-015-037.1-002.58. These parcels were recently removed from the Assessment records based on the determination of no value or existence of each trailer per field review as outlined.

VII. Finance – Mr. Steve Morvay

F – 1 (I) Transfers

- To approve the following transfers:
 - Monthly budgetary transfer from the budget vs. actual report as outlined.

- \$186,591.87 from Committed Fund for Paving and Concrete to Capital Projects for the Middle School Sidewalk and Athletic Complex and Batting Cage Projects.
- \$200,000 from Unassigned Fund Balance to the Committed Fund for Safety and Security Projects.
- \$400,000 from Unassigned Fund Balance to the Committed Fund for Paving and Concrete Projects.

F – 2 (I) Community Eligibility Provision

- To approve district wide participation in the Community Eligibility Provision (CEP) effective December 1, 2023, as allowed by a USDA Waiver for mid-year elections for SY 2023-24.

F – 3 (I) Preliminary General Fund Budget for the 2024-2025 School Year

- To approve the [Accelerated Budget Opt-Out Resolution](#) certifying that the tax rate will remain within the inflation index and no need to comply with the Act 1 Accelerated Budget Procedures for the 2024-2025 General Fund Budget as outlined.

VIII. **Building and Grounds – Mr. Shawn Matson**

B – 1 (I) Security System and Doors

- To approve the installation of additional [Doyle security system](#) access points, doors, and associated hardware as outlined at a cost not to exceed \$35,000. Funds from Committed Funds for Safety and Security.

B – 2 (I) Snow Melt for Middle School Walkway

- To approve the [snow melt system](#) for the middle school walkway at a cost of \$28,250. Funds from Committed Funds for Paving/Concrete Projects as outlined.

IX. **Personnel – Mrs. Nicole Lee**

P – 1 (I) ESS Substitute Additions

- To approve Amy Bobrowicz and Scarlett Seneta as additions to the ESS Substitute List.

P – 2 (I) Service Personnel Substitute List

- To approve Bonnie Griffith, Kennedy Turner and Mercede Myers (retro to October 17, 2023) as an addition to the Service Personnel Substitute List for the 2022-2023 school.

P – 3 (I) Resignations

- To accept the following resignations:
 - Barbara Daniels, custodian for the purpose of retirement effective October 21, 2023.
 - Elizabeth Garcia Learning Support Teacher effective November 17, 2023.
 - Joel Burlingame Technology Client Support Specialist effective October 24, 2023.

P – 4 (I) Appointments:

- To approve the following appointments:
 - Skylar Lint as Elementary Teacher at Bachelors, Step 1 retroactive to August 23, 2023.
 - Stacy Praetzel as Cafeteria Aide, Class B, 4.50 hours/day, 180 days/year retroactive to October 19, 2023.

- Ashton Prothero as Custodian, Class B, 7 hours/day, 210 days/year retroactive to October 25, 2023.
- Bethany Kula as Support Aide, Class B, 3 hours/day, 180 days/year retroactive to October 30, 2023.
- Brooke Gibbs as Special Education Aide, Class B, 7 hours/day, 180 days/year retroactive to October 23, 2023.
- Jennifer Morris as Long-Term Substitute Elementary Teacher anticipated November 28, 2023 through January 19, 2024 at Bachelors, Step 1.
- Hunter Wagner as Long-Term Learning Support Teacher anticipated November 13, 2023 through June 7, 2024 at Bachelors, Step 1.
- Mercede Myers as Custodian, Class B, 7 hours/day, 210 days/year effective November 21, 2023.

P – 5 (I) Tuition Reimbursement

- To approve [tuition reimbursements](#) as outlined.

P – 6 (I) Bayada Agreement for Nurse Substitutes

- To approve the agreement between [Bayada Home Health Care Inc.](#) and Wattsburg Area School District for substitute nurses as outlined.

P – 7 (I) Leave Requests

- To approve the following leave Requests:
 - A Leave of Absence utilizing Family Medical Leave of Absence and paid time off for Jennifer Malec beginning December 12, 2023.
 - A Leave of Absence utilizing Family Medical Leave of Absence and paid time off for Jerome Adamus beginning November 15, 2023.

P – 8 (I) Conference Requests

- To approve the following conference requests:
 - Vicki Bendig and Susan Huff to attend PASBO Annual Conference March 5-8, 2024 in Hershey, PA at an estimated cost of \$2,368. Funds from Professional Development.
 - Becca Kelley to attend Annual PAFPC Federal Programs Conference April 14-17, 2024 in Pittsburgh, PA at an estimated cost of \$3,500. Funds from Title IV.

X. **Policy – Mrs. Amanda Farrell**

XI. **Curriculum – Dr. Andy Pushchak**

C- 1 (I) 2024-2025 School Calendar

- To approve the [school calendar for 2024-2025](#) and August 27-28, 2023 as Act 80 days for the dismissal at the start of the school year for a partial group of Kindergarten students as outlined.

XII. **Technology – Mrs. Lea Hetherington**

XIII. **Transportation – Mrs. Britni Burlingham**

T – 1 (I) Transportation Requests

- To approve the [transportation requests](#) and ratification of field trips since last meeting as outlined.

XIV. Athletic/Extra-Curricular – Mrs. Tara Pound

AE – 1 (I) Volunteer List

- To approve Ryan Bemis, Amanda Bush, Katherine Graeca, Jessica Heaven, Amy Heslop, June Morey, Jaime Reynolds, and Andrea Yates as additions to the WASD Volunteer List.

AE – 2 (I) Athletic Resignation

- To accept the resignation of Kim Myers 2nd Assistant Track and Field Coach effective October 25, 2023.

AE – 3 (I) Extra-Curricular Resignation

- To accept the following resignations
 - Donna Banks as ELA Extra-Effort Tutor effective October 27, 2023.
 - Michelle Kappler as Detention Monitor – WAMS, effective November 28, 2023.

XV. Miscellaneous

XVI. Erie County Technical School – Mr. Steve Morvay

XVII. Northwest Tri-County Intermediate Unit – Dr. Andy Pushchak

XVIII. Board Correspondence and Dialogue

XIX. Adjournment